

BHARATI COLLEGE  
(UNIVERSITY OF DELHI)  
C-4, JANAK PURI,  
NEW DELHI - 110058

Ref. No.: BC/Advt. Librarian/2021/293

Dated: 02-07-2021

Bharati College invites applications for the post of Librarian on deputation basis as per details given below:

S. No	Name of the Post	Pay Band and Grade Pay	Maximum Age	No. of Post	Method of Recruitment	Category
1	Librarian	Level 10 (Pay Scale Rs 57700-182400)	56 years	01	Deputation	HI*

\*HI: - Hearing Impairment

The last date for receipt of application is within 10 days from the date of publication of advertisement on the College/DU website i.e. 12-07-2021. For details please refer to the College website: <https://www.bharaticollege.du.ac.in/>. Any addendum/corrigendum shall be posted only on the College website. It shall be the responsibility of the candidates to monitor the same.

*Sapra*  
Offg. Principal  
BHARATI COLLEGE  
(University of Delhi)  
C-4, Janakpuri, New Delhi-58

**Dr Rekha Sapra**  
Officiating Principal

## EDUCATIONAL QUALIFICATIONS & OTHER REQUIREMENTS :

### Essential Qualifications :

1. A Master's Degree in Library Science & Information Science/ Documentation Science or an equivalent professional degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and a consistently good academic record with knowledge of computerization/ digitalization of library.
2. Qualifying in the National Eligibility Test conducted for the purpose by the UGC or any other agency approved by the UGC.
3. Candidates who are or have been awarded Ph.D degree in accordance with the "University Grants Commission (Minimum standards and Procedure for Award Ph.D degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of University Librarian/ College Librarian subject to the fulfilment of the following conditions:-
  - a. The Ph.D degree of the candidate has been awarded in the regular mode
  - b. The Ph.D thesis has been evaluated by at least two external examiners;
  - c. Open Ph.D viva voice of the candidate has been conducted;
  - d. The candidate has published two research papers form his/her Ph.D work out of which at least one is in a refereed journal;
  - e. The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

### DESIRABLE

PG Diploma in Library Automation and Networking or equivalent.

### EXPERIENCE

Officer under the Central/ State Govt., PSU, Statutory/ Autonomous Bodies/ University/ College/ Institution

Or

- i. Holding analogous post or
- ii. With 3 years service in the pay band of Rs. 9300 – 34800 + Grade Pay 4600 or 5 years experience in the grade pay of Rs. 4200/- or equivalent; and
- iii. At least 7 years experience in Library works in a reputed educational institute.

### JOB REQUIREMENT:

According to the report of Kathpalia Committee, University of Delhi, the job requirement of the post of College Librarian is as under:-

1. Performing supervising/ controlling/ monitoring the activities of the Library.

2. Planning and implementing new techniques and technologies and providing guidance to the Library staff.
3. Correspondence and supervising all administrative and financial jobs, preparing budget proposals, Annual reports and Agenda notes for various Committee meetings, etc.
4. Having Good IT knowledge with experience in handling medium size library independently.
5. Looking after the Library systems, Maintenance of books and data base, other regular Library procedures and other administrative work of the department.
6. Person should have good communication skills.
7. Technical qualification of Library Software will be an added advantage.
8. Performing and supervising all professional and technical work relating to books, periodicals, electronic database and other formats of documents, collection development, reference, documentation and information services, information literacy and competency programmes, stack rectification and stock verifications, maintenance of stacks binding work, maintenance of library building and user facilities.
9. Planning and organizing ICT activities including content development.
10. Planning and organizing extensions activities.
11. Assisting the Principal and all other Library matters including Planning, Organizing, Development and Research.
12. Providing the Internet access services and undertaking the maintenance of Hardware/ Software and peripherals etc.
13. Arrangement of shift/ holiday duties and attending the holiday/ Sunday/ Saturday duties as and when required.
14. Maintaining the discipline in the Library under his/her control and following rules, regulations procedures.
15. In the college, Librarian is overall administrative/ professional in charge of the jobs/ activities listed above and coordinating at all levels within and outside the system.
16. Any other jobs assigned from time to time by the Principal.



### General Instructions and Guidelines

1. The period of deputation is initially for a period of one year extendable upto two years. The terms and condition of the deputation shall be as per DoPT/DU/UGC guidelines, issued in this regard. The said appointment can be terminated even before the expiry of the period mentioned without assigning any reason thereof.
2. The candidates are required to submit the self-attested certificate of educational qualification, experience and other certificates along with the application form:
3. The following documents are to be enclosed alongwith the application form:
  - a. A no objection certificate to the effect that the concerned forwarding authority has no objection to the appointment of the applicant to the post applied.
  - b. Details of penalties, if any, imposed on the applicant during the last five years.
  - c. Integrity certificate.
  - d. Vigilance clearance in respect of the applicant duly signed by an officer of appropriate level alongwith certified copies of ACRs/APRs for the last 5 years.
4. All the Candidates will be required to appear in an interview to adjudge their ability of expression and knowledge relating to their work as prescribed by the University of Delhi.
5. List of candidates short listed for interview will be notified on College website and Delhi University website. Interested candidates are requested to monitor on same.
6. The selection will be made on the basis of quality of ACRs and interview. Those on deputation are not eligible for absorption.
7. The application complete in all respects should reach the undersigned latest by 12<sup>th</sup> July 2021 at 5.00 p.m.

Canvassing in any form will be disqualification.

The application in the prescribed format is to be forwarded through proper channel to the Principal, Bharati College, University of Delhi, C-4, Janakpuri, New delhi-110058 within 10 days from the date of publication of advertisement i.e. 12-07-2021. The envelope must be super scribed as "Application for the post of Librarian on Deputation Basis".

  
Offg. Principal  
BHARATI COLLEGE  
(University of Delhi)  
C-4, Janakpuri, New Delhi-54

**Dr Rekha Sapra**  
Officiating Principal