



INSTITUTE OF HOME ECONOMICS  
(University of Delhi)  
इंस्टिट्यूट ऑफ़ होम इकोनॉमिक्स  
(दिल्ली विश्वविद्यालय)



NAAC GRADE 'A' ACCREDITED

Dated: 19.8.2021

IHE/2021-22/Admin/409

Ref. No. ....

Corrigendum

The Institute has invited application for appointment to the post of Accounts Assistant on contractual basis, vide notice no. IHE/2021-22/Admin/358 dated 11.8.2021. **The last date of application has been extended to 25.8.2021; 5:00 p.m.**

  
Director

10/8/2021

IHE/2021-22/Admin/358

## NOTICE

The College is inviting applications on plain paper giving all details such as name, address, Qualifications, Date of Birth, experience etc. for the post of Accounts Assistant on purely contractual basis on a consolidated salary.

| Sl. No. | Name of the post   | No. of Post | Consolidated Salary per month           |
|---------|--------------------|-------------|---|
| 1       | Accounts Assistant | One         | Rs. 25,000 - 30,000/- p.m. (Negotiable) |

### Qualifications Required

#### Essential Qualifications

1. Graduation in B Com-Commerce from a recognized University
2. Certificate in Tally and Working knowledge in Tally.

#### Experience

1. Minimum 3 years experience of work in Accounts Department in an Educational Institute.

The complete application in all respects along with copies of all marksheets/certificates/ documents/ testimonials/experience letter should reach the College office on or before 18/8/2021 5:00 p.m.

  
Prof. (Dr.) Geeta Trilok-Kumar  
Director