## दिल्ली विश्वविद्यालय

 University of Delhi
## OFFICE MEMORANDUM

## Subject: Reservation for Economically Weaker Sections (EWSs) in direct recruitment in University of Delhi

It is hereby notified that the scheme for Reservation for Economically Weaker Sections (EWSs) in direct recruitment in the University of Delhi shall be made applicable w.e.f. 01.02 .2019 in terms of OM No.36039/1/2019-Estt (Res) dated 19.01.2019 and No.36039/1/2019-Estt (Res) dated 31.01 .2019 issued by Department of Personnel \& Training in this respect. Accordingly, the reservation roster for direct recruitment for $\mathrm{SC} / \mathrm{ST} / \mathrm{OBC} / \mathrm{UR}$ will be recast as per the prescribed model in the Office Memorandum detailed above to incorporate the reservation for Economically Weaker Sections category. The roster would be recast w.e.f. 01.02.2019 as indicated in the Office Memorandum referred above.
(The relevant Office Memorandums and its Annexures are enclosed for ready reference)


## Copy to:

1. Joint Registrar (Colleges) for circulation to the colleges for compliance.
2. Deputy Registrar (Establishment-Non-Teaching).
3. Director, Delhi University Computer Centre for uploading on the website.
4. Guard File.


Section Officer
(Establishment-IV)

# F. No.36039/1/2019-Estt.(Res.) <br> Government of India <br> Ministry of Personnel, Public Grievances and Pensions Department of Personnel and Training 

North Block, New Delhi
$19^{\text {th }}$ January, 2019

## OFFICE MEMORANDUM

## Subject: Reservation for Economically Weaker Sections (EWSs) in civil posts and services in the Government of India

Reference is invited to Ministry of Social Justice and Empowerment O.M. No. F.No.20013/01/2018-BC-II dated 17.1.2019 on the above mentioned subject, which, inter-alia, reads as under:-
"1. In pursuance of insertion of clauses 15(6) and 16(6) in the Constitution vide the Constitution (One Hundred and Third Amendment) Act, 2019 and in order to enable the Economically Weaker Sections (EWSs) who are not covered under the existing scheme of reservations for the Scheduled Castes, the Scheduled Tribes and the Socially and Educationally Backward Classes, to receive the benefits of reservation on a preferential basis in civil posts and services in the Government of India and admission in Educational Institutions, it has been decided by the Government to provide $10 \%$ reservation to EWSs in civil posts and services in Government of India and admission in Educational Institutions.
2. Persons who are not covered under the existing scheme of reservations for the Scheduled Castes, the Scheduled Tribes and the Socially and Educationally Backward Classes and whose family has gross annual income below Rs. 8.00 lakh are to be identified as EWSs for the benefit of reservation. Family for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years. The income shall include income from all sources i.e. salary, agriculture, business, profession etc. and it will be income for the financial year prior to the year of application. Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWSs, irrespective of the family income:
i. 5 acres of Agricultural Land and above;
ii. Residential flat of 1000 sq. ft. and above;
iii. Residential plot of 100 sq. yards and above in notified municipalities;
iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
3. The income and assets of the families as mentioned in para 2 would be required to be certified by an officer not below the rank of Tehsildar in the States/UTs. The officer who issues the certificate would do the same after

carefully verifying all relevant documents following due process as prescribed by the respective State/ UT.
5. Instructions regarding reservation in employment and admission to educational institutions will be issued by DOPT and Ministry of HRD respectively."
2. In pursuance of the above Office Memorandum, it is hereby notified that $10 \%$ reservation would be provided for Economically Weaker Sections (EWSs) in central government posts and services and would be effective in respect of all Direct Recruitment vacancies to be notified on or after 01.02.2019.
3. Detailed Instructions regarding operation of roster and procedure for implementation of EWS reservation will be issued separately.
( Gyanendra Nev Tripathi) Joint Secretary to the Government of India
$19 / 01 / 2010$ To

1. The Secretaries of all Ministries/Departments of the Government of India.
2. Department of Financial Services, New Delhi
3. Department of Public Enterprises, New Delhi
4. Railway Board, Ministry of Railways, Rail Bhavan, New Delhi
5. Secretary, Ministry of Human Resources Development, Shastri Bhavan, New Delhi.
6. Supreme Court of India/Election Commission of India/ Lo Sabha Secretariat/ Rajya Sabha Secretariat/ Cabinet Secretariat/ Central Vigilance Commission/ President's Secretariat/ Vice President's Secretariat /Prime Minister's Office/ NITI Aayog
7. Union Public Service Commission / Staff Selection Commission
8. Secretary, Ministry of Social Justice and Empowerment, Shastri Bhawan, New Delhi
9. National Commission for Scheduled Castes, Lok Nayak Bhawan, New Delhi
10. National Commission for Scheduled Tribes, Lok Nayak Bhawan, New Delhi
11. National Commission for Backward Classes, Trikoot-1, Bhikaji Cama, Place, R.K. Puram, New Delhi
12. Office of the Comptroller and Auditor General of India
13. Information and Facilitation Center, DoPT, North Block, New Delhi.
14. Director, ISTM, Old JNU Campus, Olaf Palme Marg, New Delhi 110067
15. NIC, DoPT - to upload the same on DoPT website.
16. Hindi Section for providing a Hindi translation

# No.36039/1/2019-Estt (Res) Government of India Ministry of Personnel, Public Grievances \& Pensions Department of Personnel \& Training 

 North Block, New Delhi dated the $31^{\text {st }}$ January, 2019
## OFFICE MEMORANDUM

Subject: Reservation for Economically Weaker Sections (EWSs) in direct recruitment in civil posts and services in the Government of India.

- In continuation of this Department's Office Memorandum of even number dated 19.01.2019, the following instructions are issued in consultation with Ministry of Social Justice and Empowerment and Department of Legal Affairs regarding reservation for EWSs not covered under the reservation scheme for SCs/STs/OBCs in respect of direct recruitment in civil posts and services in the Government of India.


## 2. QUANTUM OF RESERVATION

The persons belonging to EWSs who are not covered under the scheme of reservation for SCs, STs and OBCs shall get $10 \%$ reservation in direct recruitment in civil posts and services in the Government of India.

## 3. EXEMPTION FROM RESERVATION:

3.1 "Scientific and Technical" posts which satisfy all the following conditions can be exempted from the purview of the reservation orders by the Ministries/ Departments:
(i) The posts should be in grades above the lowest grade in Group A of the service concerned.
(ii) They should be classified as "scientific or technical" in terms of Cabinet Secretariat [OM No. 85/11/CF-61(1) dated 28.12.1961], according to which scientific and technical posts for which qualifications in the natural sciences or exact sciences or applied sciences or in technology are prescribed and the incumbents of which have to use that knowledge in the discharge of their duties.
(iii) The posts should be 'for conducting research' or 'for organizing, guiding and directing research'.
3.2 Orders of the Minister concerned should be obtained before exempting any posts satisfying the above condition from the purview of the scheme of reservation.

## 4. CRITERIA OF INCOME \& ASSETS:

4.1 Persons who are not covered under the scheme of reservation for Cs, Ts and OBCs and whose family has gross annual income below Rs. 8.00 lakh (Rupees eight lakh only) are to be identified as EWSs for benefit of reservation. Income shall also include income from all sources ie. salary, agriculture, business, profession, etc. for the financial year prior to the year of application.

Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-
i. 5 acres of agricultural land and above;
ii. Residential flat of 1000 sq. ft. and above;
iii. Residential plot of 100 sq. yards and above in notified municipalities;
iv. Residential plot of 20.0 sq. yards and above in areas other than the notified municipalities.
4.2. The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.
4.3 The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

## 5. INCOME AND ASSET CERTIFICATE ISSUING AUTHORITY AND VERIFICATION OF CERTIFICATE:

5.1 The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued by any one of the following authorities in the prescribed format as given in Annexure-I shall only be accepted as proof of candidate's claim as belonging to EWS: -
(i) District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Additional Deputy Commissioner/1st Class Stipendary


Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner
(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate
(iii) Revenue Officer not below the rank of Tehsildar and
(iv) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.
5.2 The Officer who issues the certificate would do the same after carefully verifying all relevant documents following due process as prescribed by the respective State/UT.
5.3 The crucial date for submitting income and asset certificate by the candidate may be treated as the closing date for receipt of application for the post, except in cases where crucial date is fixed otherwise.
5.4 The appointing authorities should, in the offer of appointment to the candidates claiming to be belonging to EWS, include the following clause :-
"The appointment is provisional and is subject to the Income and asset certificate being verified through the proper channels and if the verification reveals that the claim to belong to EWS is fake/false the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production offake/false certificate."

The appointing authority should verify the veracity of the Income and asset certificate submitted by the candidate through the certificate issuing authority.
5.5 Instructions referred to above should be strictly followed so that it may not be possible for an unscrupulous person to secure employment on the basis of a false claim and if any person gets an appointment on the basis of such false claim, her/his services shall be terminated invoking the conditions contained in the offer of appointment.

## 6. EFFECTING RESERVATION - MAINTENANCE OF ROSTERS:

6.1 Department of Personnel and Training had circulated Office Memorandum No.36012/2/96-Estt(Res) dated July 2, 1997 regarding implementation of post based reservation roster. The general principles for making and operating post
based reservation roster would be as per the principles laid down in the said Office Memorandum.
6.2 Every Government establishment shall now recast group-wise post-based reservation roster register for direct recruitment in accordance with format given in Annexure II, III, IV and V, as the case may be, for effecting 10\% reservation for EWSs interpolating them with the Cs, STs and OBCs. While fixing roster point, if the EWS roster point coincides with the roster points of SCs/STs/OBCs the next available UR roster point has been allotted to the EWSs and also the principle of "squeezing" has been kept in view. While drawing up the rosters, the cadre controlling authorities may similarly "squeeze" the last points of the roster so as to meet prescribed $10 \%$ reservation.
6.3 Where in any recruitment year any vacancy earmarked for EWS cannot be filled up due to non availability of a suitable candidate belonging to EWS, such vacancies for that particular recruitment year shall not be carried forward to the next recruitment year as backlog.
6.4 Persons belonging to EWS selected against the quota for persons with benchmark disabilities/ex-servicemen shall be placed against the roster points earmarked for EWS.

## 7. ADJUSTMENT AGAINST UNRESERVED VACANCIES:

A person belonging to EWS cannot be denied the right to compete for appointment against an unreserved vacancy. Persons belonging to EWS who are selected on the basis of merit and not on account of reservation are not to be counted towards the quota meant for reservation.

## 8. FORTNIGHTLY/ANNUAL REPORTS REGARDING REPRESENTATION OF EDS:

The Ministries/Departments shall send single consolidated fortnightly report including their attached/subordinate offices beginning from 15.2.2019 as per format at Annexure-VI.

From 01.01.2020, the Ministries/Departments shall upload data on representation of EWSs in respect of posts/services under the Central Government on the URL ie. www.rrcps.nic.in as on $1^{\text {st }}$ January of every year. All Ministries/Departments have already been provided respective usercode and password with guidelines for operating the URL.

## 9. MAINTENANCE OF REGISTER OF COMPLAINTS BY THE GOVERNMENT ESTABLISHMENT:

9.1 Every Government establishment shall appoint a senior officer of the Department as the Grievance Redressal Officer.
9.2 Any person aggrieved with any matter relating to discrimination in employment against any EWS may file a complaint with the Grievance Redressal Officer of the respective Government establishment. The name, designation and contact details of the Grievance Redressal Officer may be displayed prominently on the website and in the office of the concerned establishment.

## 10. LIAISON OFFICER:

Ministries/Departments/Attached and Subordinate Offices shall appoint Liaison Officer to monitor the implementation of reservation for EWSs.
11. The above scheme of reservation will be effective in respect of all direct recruitment vacancies to be notified on or after 01.02.2019.
12. All the Ministries/Departments are requested to bring the above instructions to the notice of all appointing authorities under their control. In case of any difficulty with regard to implementation of the provisions of this OM , the concerned authorities may consult DOP\&T through their administrative Ministry/Department.

## Encl.: As above.


(G. Srinivasan)

Director
Ph.No.011-23093074
To
(i) The Secretaries of all Ministries/Departments of the Govt. of India
(ii) Department of Financial Services, Ministry of Finance, Jeevan Deep Building, Parliament Street, New Delhi
(iii) Department of Public Enterprises, CGO Complex, Lodhi Road, New Delhi
(iv) Railway Board, Rail Bhavan, Delhi.
(v) Supreme Court of India/ Election Commission of India/ Lok Sabha Secretariat/ Rajya Sabha Secretariat/Cabinet Secretariat/Central Vigilance Commission/President's Secretariat/ Prime Minister's Office/NITI Aayog
(vi) Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi
(vii) Staff Selection Commission, CGO Complex, Lodi Road, New Delhi
(viii) The Secretary, Department of Social Justice and Empowerment, Shastri Bevan, New Delhi
(ix) National Commission for Scheduled Castes, Lok Nayak Bhavan, New Delhi
(x) National Commission for Scheduled Tribes, Lok Nayak Bhavan, New Delhi.
(xi) National Commission for Backward Classes, Trikoot, Bhikaji Cama Place, R.K. Puram, New Delhi.
(xii) Office of the Comptroller \& Auditor General of India, 10, Bahadur Shah Zafar Marg, New Delhi.
(xiii) Information and Facilitation Centre, DOPT, North Block, New Delhi.
(xiv) Director, ISTM, Old JNU Campus, Olof Palme Marg, New Delhi-110067.
(xv) All Officers and Sections in the Ministry of Personnel, Public Grievances and Pensions and all attached/subordinate offices of this Ministry.

Copy to: Director, NIC, DOPT - with the request to immediately place this OM on the website of this Department (what's new tab) for information of all concerned.
G. Sissuan

Annexure-I
Government of
(Name \& Address of the authority issuing the certificate)

## INCOME \& ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. $\qquad$

Date: $\qquad$
VALID FOR THE YEAR
This is to certify that Shri/Smt./Kumari $\qquad$ son/daughter/wife of permanent resident of $\qquad$ Village/Street
Post. Office
$\qquad$ District $\qquad$ in the State/Union Territory Pin Code whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her 'family"** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year $\qquad$ . His/her family does not own or possess any of the following assets***:
I. 5 acres of agricultural land and above;
II. Residential flat of 1000 sq . ft. and above;
III. Residential plot of 100 sq . yards and above in notified municipalities;
IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
2. Shri/Smt./Kumari $\qquad$ belongs to the $\qquad$ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office $\qquad$
Name
Designation $\qquad$

| Recent | Passport |
| :--- | :--- |
| attested | shote |
| the applicant |  |

*Note1:. Income covered all sources i.e. salary, agriculture, business, profession, etc.
**Note 2:The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years
${ }^{* * *}$ Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.


Annexure-II

## FOR DIRECT RECRUITMENT

Model Roster of Reservation with reference to posts for Direct recruitment on All India Basis by Open Competition



| 79 | 11.85 | 5.93 | 21.33 | 7.90 | UR |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 80 | 12.00 | 6.00 | 21.60 | 8.00 | ST-6 |
| 81 | 12.15 | 6.08 | 21.87 | 8.10 | SC-12 |
| 82 | 12.30 | 6.15 | 22.14 | 8.20 | OBC-22 |
| 83 | 12.45 | 6.23 | 22.41 | 8.30 | EWS-8 |
| 84 | 12.60 | 6.30 | 22.68 | 8.40 | UR |
| 85 | 12.75 | 6.38 | 22.95 | 8.50 | UR |
| 86 | 12.90 | 6.45 | 23.22 | 8.60 | OBC-23 |
| 87 | 13.05 | 6.53 | 23.49 | 8.70 | SC-13 |
| 88 | 13.20 | 6.60 | 23.76 | 8.80 | UR |
| 89 | 13.35 | 6.68 | 24.03 | 8.90 | OBC-24 |
| 90 | 13.50 | 6.75 | 24.30 | 9.00 | EWS-9 |
| 91 | 13.65 | 6.83 | 24.57 | 9.10 | UR |
| 92 | 13.80 | 6.90 | 24.84 | 9.20 | UR |
| 93 | 13.95 | 6.98 | 25.11 | 9.30 | OBC-25 |
| 94 | 14.10 | 7.05 | 25.38 | 9.40 | SC-14 |
| 95 | 14.25 | 7.13 | 25.65 | 9.50 | ST-7 |
| 96 | 14.40 | 7.20 | 25.92 | 9.60 | UR |
| 97 | 14.55 | 7.28 | 26.19 | 9.70 | OBC-26 |
| 98 | 14.70 | 7.35 | 26.46 | 9.80 | EWS-10** |
| 99 | 14.85 | 7.43 | 26.73 | 9.90 | SC-15* |
| 100 | 15.00 | 7.50 | 27.00 | 10.00 | OBC-27* |
| 101 | 15.15 | 7.58 | 27.27 | 10.10 | UR |
| 102 | 15.30 | 7.65 | 27.54 | 10.20 | UR |
| 103 | 15.45 | 7.73 | 27.81 | 10.30 | UR |
| 104 | 15.60 | 7.80 | 28.08 | 10.40 | OBC-28 |
| 105 | 15.75 | 7.88 | 28.35 | 10.50 | UR |
| 106 | 15.90 | 7.95 | 28.62 | 10.60 | UR |
| 107 | 16.05 | 8.03 | 28.89 | 10.70 | SC-16 |
| 108 | 16.20 | 8.10 | 29.16 | 10.80 | ST-8 |
| 109 | 16.35 | 8.18 | 29.43 | 10.90 | OBC-29 |
| 110 | 16.50 | 8.25 | 29.70 | 11.00 | EWS-11 |
| 111 | 16.65 | 8.33 | 29.97 | 11.10 | UR |
| 112 | 16.80 | 8.40 | 30.24 | 11.20 | OBC-30 |
| 113 | 16.95 | 8.48 | 30.51 | 11.30 | UR |
| 114 | 17.10 | 8.55 | 30.78 | 11.40 | SC-17 |
| 115 | 17.25 | 8.63 | 31.05 | 11.50 | OBC-31 |
| 116 | 17.40 | 8.70 | 31.32 | 11.60 | UR |
| 117 | 17.55 | 8.78 | 31.59 | 11.70 | UR |
| 118 | 17.70 | 8.85 | 31.86 | 11.80 | UR |
| 119 | 17.85 | 8.93 | 32.13 | 11.90 | OBC-32 |
| 120 | 18.00 | 9.00 | 32.40 | 12.00 | ST-9 |
| 121 | 18.15 | 9.08 | 32.67 | 12.10 | SC-18 |
| 12.2 | 18.30 | 9.15 | 32.94 | 12.20 | EWS-12 |



*/** Squeezing resorted with a view to maintain the prescribed percentage of reservation

## Annexure-III

## FOR DIRECT RECRUITMENT ON ALL INDIA BASIS BY OPEN COMPETITION

## Model Roster for cadre strength upto 13 -posts



Note:

1. For cadres of 2 to 13 posts the roster is to be read from entry 1 under column Cadre Strength till the last. post and then horizontally till the last entry in the horizontal row ie. like "L"
2. All the posts of a cadre are to be earmarked for the categories shown under column initial recruitment. While initial filling up will be by the earmarked category, the replacement against any of the post in the cadre shall be by rotation as shown horizontally against the last post of the cadre.
G. frosberam

Annexure-IV

## FOR DIRECT RECRUITMENT

Model Roster of Reservation with reference to posts for Direct recruitment on All India Basis Otherwise than by Open Competition




| 113 | 18.758 | 8.475 | 29.154 | 11.300 | OBC-29 |
| :--- | ---: | ---: | ---: | ---: | :--- |
| 114 | 18.924 | 8.550 | 29.412 | 11.400 | UR |
| 115 | 19.090 | 8.625 | 29.670 | 11.500 | SC-19 |
| 116 | 19.256 | 8.700 | 29.928 | 11.600 | EWS-12** |
| 117 | 19.422 | 8.775 | 30.186 | 11.700 | OBC-30 |
| 118 | 19.588 | 8.850 | 30.444 | 11.800 | ST-9 |
| 119 | 19.754 | 8.925 | 30.702 | 11.900 | SC--20* |
| 120 | 19.920 | 9.000 | 30.960 | 12.000 | OBC-31* |

*/** Squeezing resorted with a view to maintain the prescribed percentage of reservation

## Annexure-V

## FOR DIRECT RECRUITMENT

Roster for Direct Recruitment otherwise than through Open Competition for cadre strength upto 13-posts

|  | Initial <br> Recruitment | Replacement No. |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Strength |  | 1st | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th | 9th | 10th | 11th | 12th | 13th |
| 1 | UR | UR | UR | OBC | UR | UR | SC | OBC | UR | EWS | UR | OBC | SC | ST |
| 2 | UR | UR | OBC | UR | UR | SC | OBC | UR | EWS | UR | OBC | SC | ST |  |
| 3 | UR | OBC | UR | UR | SC | OBC | UR | EWS | UR | OBC | SC | ST |  |  |
| 4 | OBC | UR | UR | SC | OBC | UR | EWS | UR | OBC | SC | ST |  |  |  |
| 5 | UR | UR | SC | OBC | UR | EWS | UR | OBC | SC | ST |  |  |  |  |
| 6 | UR | SC | OBC | UR | EWS | UR | OBC | SC | ST |  |  |  |  |  |
| 7 | SC | OBC | UR | EWS | UR | OBC | SC | ST |  |  |  |  |  |  |
| 8 | OBC | UR | EWS | UR | OBC | SC | ST |  |  |  |  |  |  |  |
| 9 | UR | EWS | UR | OBC | SC | ST |  |  |  |  |  |  |  |  |
| 10 | EWS | UR | OBC | SC | ST |  |  |  |  |  |  |  |  |  |
| 11 | UR | OBC | SC | ST |  |  |  |  |  |  |  |  |  |  |
| 12 | OBC | SC | ST |  |  |  |  |  |  |  |  |  |  |  |
| 13 | SC | ST |  |  |  |  |  |  |  |  |  |  |  |  |

Note:

1. For cadres of 2 to 13 posts the roster is to be read from entry 1 under column Cadre Strength till the last post and then horizontally till the last entry in the horizontal row i.e. like "L"
2. All the posts of a cadre are to be earmarked for the categories shown under column initial recruitment. While initial filling up will be by the earmarked category, the replacement against any of the post in the cadre shall be by rotation as shown horizontally against the last post of the cadre.

## Annexure-VI

Name of the Ministry/Department:


Note 1: Single consolidated fortnightly report may be sent in respect of the Ministry/Department and its attached and.sub-ordinate offices

Note 2: The first report should begin from 15.02.2019
Note 3: Filled up fortnightly report may be emailed at jsest@nic.in and g.sreenivasan@nic.in
$G$. Snscuadam

